

Overview and Scrutiny Committee

2011/12 Work Programme

31 January 2012

Report of Head of Law and Governance

PURPOSE OF REPORT

To update the Committee on the Overview and Scrutiny Work Programme 2011/12.

This report is public

Recommendations

The Overview and Scrutiny Committee is recommended to:

- (1) Note any items of interest in the current version of the Forward Plan (February – May 2012) and consider whether to include them on the work programme for 2011/12.
- (2) Note the current Overview and Scrutiny element of the work programme for 2011/12 as set out at Appendix 1.
- (3) Determine the agenda items for the 13 March 2012 meeting of the Overview and Scrutiny Committee.

Details

1 Overview and Scrutiny Work Programme 2011/12

- 1.1 Appendix 1 sets out the existing work programme for both the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board, as agreed at the committee meetings in October 2011.
- 1.2 The Committee will wish to note any items of interest in the current version of the Forward Plan (February – May 2012) and consider whether to include them on the work programme for 2011/12.

- 1.3 The latest version of the Forward Plan can be found at <http://modgov.cherwell.gov.uk/mgListPlans.aspx?RPId=115&RD=0>

2 Potential Work Programme Items 2011/12

Local Development Framework

- 2.1 The Local Development Framework is due to be discussed at Executive in April 2012. The Committee have agreed that it should be presented to the Overview and Scrutiny Committee meeting on 13 March 2012.

3 Agenda for 13 March 2012

- 3.1 This is the draft agenda for the meeting on 13 March 2012:
- Local Development Framework
 - Work Programme 2011-12 (regular agenda item presented by the Scrutiny Officer).

4 Future Meetings Schedule

- 4.1 The future meeting dates for the Overview and Scrutiny Committee and the Resources and Performance Scrutiny Board are listed below.

Overview and Scrutiny Committee	13 March 2012
Resources & Performance Scrutiny Board	10 January 2012 28 February 2012

Implications

- Financial:** There are no financial implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.
Comments checked by Sarah Best, Senior Accountancy Assistant 01295 221736
- Legal:** There are no legal implications arising directly from this report. The report of the individual scrutiny reviews will address any specific financial issues.

Comments checked by Paul Manning, Solicitor,
01295 221691

Risk Management: If the work programme contains too many items there is a risk that scrutiny agendas become overloaded. This undermines effective scrutiny because Members are unable to concentrate on the key issues and officer resources are over-stretched. It may be necessary to hold further meetings during the year if the risk of not achieving the work programme becomes apparent. The report of the individual scrutiny reviews will address any specific risk issues.

Comments checked by James Doble, Democratic,
Scrutiny and Elections Manager, 01295 221587

Wards Affected

Each scrutiny review will identify the wards affected

Corporate Plan Themes

Each scrutiny review will identify the relevant corporate plan themes

Document Information

Appendix No	Title
Appendix 1	Overview and Scrutiny Annual Work Programme 2011/12
Background Papers	
None	
Report Author	Catherine Phythian, Senior Democratic and Scrutiny Officer
Contact Information	01295 221583 Catherine.phythian@cherwell-dc.gov.uk

